



## The Gap Football Club Registration Fee and Refund Policy

### REGISTRATION FEES

The Board of The Gap Football Club will decide on the level of playing fees and charges for the upcoming season. As part of the fee setting process the Board aims to maximise affordability for all players regardless of football program, noting that the fee structure for the Club includes all kit for most players, and only a limited number of additional purchases for academy players.

The annual registration fees paid by each player to The Gap Football Club comprises a number of components these include:

*External Association Fees:* These fees are not set by TGFC and include annual charges payable to Football Federation Australia (FFA) and Football Queensland (FQ), including national and state registration and player insurance as well as annual charges for player registration, competition and referee development.

*Club Membership Fees:* These fees are set annually by TGFC and cover all member costs for the year. This fee covers a range of costs including (but not limited to)

- Full Playing kit and training apparel
- External field hire
- Technical director and Coaching Fees
- Coach Education and Licensing
- Club Registrar, Bookkeeper and Football Operations Wages
- Referee and Assistant Referee fees for the season
- Electricity (for field lighting, club house and canteen etc.) and other utility expenses
- Buildings and Contents Insurance
- First-Aid equipment and supplies
- Player Photos (for miniroo teams)
- Equipment (including all balls, cones, bibs, portable goals etc.)
- Field maintenance (including line marking machine and paint, mowers, aerator, fencing, goals, nets, corner posts, flags etc.)
- Building and Equipment Maintenance (including all plumbing and electrical repairs plus cleaning costs for change rooms, canteen, bar and offices)
- Other Office and Administration costs (e.g. computers, printers, security systems, telephone and internet, software licencing)

Fees do not include

- Any fines that either a team or player is given for misconduct
- Any forfeit fees applied by FQ for a team that forfeits a game outside of the required period provided by the FQ Competition Rules



## **DEPOSITS**

To secure a place in any team a nonrefundable deposit is required. Paying a deposit serves as a confirmation of a player's commitment to join a team and secures a spot for the upcoming season. The amount of deposit is confirmed on registration. These deposits are non-refundable as following the expression of interest the Club then commits to resources such as coaching staff, equipment, and facilities hire, to provide the best possible experience for all team members.

## **CANCELLATION OF REGISTRATION AND REFUNDS**

The Committee understands that circumstances change and/or children and adults may change their minds regarding about playing for a season and/or at which club they wish to play.

All requests for any cancellation of registration should be made in writing to the Club Registrar. Under this Policy any player who registers with TGFC for the coming season but does not play in part or all of the season, may at the absolute discretion of TGFC, be entitled to a full or partial refund of their registration fees based upon the reason for not playing out the season.

The intent of this policy is to provide clarity regarding how refunds of registration fees will be granted, to deliver a mutually amicable outcome for the Club and the Individual.

Full Refunds will only be given if the Club cannot place the player into a suitable team - e.g. there are not enough or too many players for a particular age group. In all other circumstances the deposit will not be repaid to the player.

Partial refunds of registration fees (less the deposit) may be given on the following basis:

- A player moving away from the local area
- Season ending injuries

In all instances, an administration charge of \$50 will be charged along with the full cost of any kit used, and any external association costs all paid to the external body or required to remit in the future.

There are no refunds on Fair play Vouchers. Once a Fair Play Voucher has been collected by The Gap FC, no refund of the membership, registration or participation fee equivalent to the Voucher amount is available, if the Eligible Child does not participate in the Eligible Activity

A pro-rata refund percentage will be applied on the applicable figure (after all costs noted above have been excluded) with the percentage based upon the length of the season undertaken, including all team selection, training and competition.

All requests for a refund of registration fees, must be submitted in writing to the Club Registrar at [registrar@gapfootball.org.au](mailto:registrar@gapfootball.org.au) stating the reason for the request. All refund requests are put before the Gap Football Club executive board for consideration. Any refunds of fees will be at the discretion of the board and subject to extenuating circumstances. Where approved refunds will be confirmed in writing by the Club Registrar or Treasurer and paid upon finalisation of the



cancellation of registration to the member's nominated back account. No refunds will be given after Football Queensland close registrations usually around May/June.

**Event specific refunds – eg Skills clinics**

Refunds for events will be made with a 10% deduction for administration charge for any event where the request is made at least 2 days prior to the event. Refunds will not be given for cancellations made within 2 days of the event.